

## ***New Market Township***

Regular Monthly Meeting  
June 7, 2016

Chair called the meeting to order at 6:30 PM.

Members Present: Huntington, Larson, Popovich, Mohn, Silverness, Frame, and Clausen,

Pledge of Allegiance

Agenda:

Motion by Huntington to revise the agenda by adding News Letter, Parks, and appointment to City of Elko New Market Planning Commission. Seconded by Mohn, motion passed, all in favor. Motion by Mohn to accept the revised agenda. Seconded by Larson, motion passed, all in favor.

Consent Agenda:

May 3, 2016 Regular Meeting minutes, May 16, 2016 Special Meeting minutes, Treasurer's report, and Set Back Ordinance.

Motion by Silverness to remove the set back ordinance from the consent agenda. Motion died, no second.

Motion by Popovich to approve the consent agenda. Seconded by Larson, Huntington, Popovich, Larson, and Mohn voted yes, Silverness voted no. 2016-003 (set back ordinance) is approved and will be posted and published.

Public Commentary:

Bruce Tilseth – 230<sup>th</sup> St E – Not happy with the condition of the Park. Graffiti on walls, trash piled on the ground, and containers overflowing. Disc Golf Course is not getting mowed. The Park does not look good.

Scott Ladd – Zane Ave (south of New Market) – Does not like the dust, safety hazard. Does not think the road needs grading as much as it has been.

Jamie German – 228<sup>th</sup> St E – wants the horse trailer parked across from her house moved. It very is used very seldom.

Monica Stewart – 228<sup>th</sup> St. E – Horse trailer has been parked by her driveway for years and it has never been a problem.

Old Business:

Jaguar Communications – They have responded with a request for a ten year lease and a monthly rental of \$100.00, not \$400.00. The Board would also like a 3 per cent annual increase in rent. The Board authorized final lease negotiation if meeting the substantive requirements noted by the Board.  
233<sup>rd</sup> St – Owner of the land at the end of 233<sup>rd</sup> St will have to give an easement to build a turn-around. Road will get minimum maintenance.

Scott Mills – Emerald Lane – Original request was for a variance of 50 ft to build a building 100 ft from the center of the road. All buildings in the Development were platted with 100 ft set backs from center of road. The Township will honor the 100 ft set back for Emerald Hills Development and send a letter to the County stating that.

New Business:

Abdo, Eick & Meyers – Auditors presented their findings of the 2015 yearly audit to the Board. No problems were found.

Traditions Development – Rob St Sauver - requesting preliminary plat and Developers Agreement approval. A Letter of Credit for \$1,400,000.00 has been submitted. Outlot C is dedicated to the Township. Motion by Huntington to approve the preliminary plat and Developers Agreement for O and E Development (Traditions) contingent on Township Attorney and Township Engineer's final review and approval. Seconded by Larson, motion passed, all in favor.

Scott Monens – 24241 Beard Ave – Scott wants to build a house on a 2.5 acre lot off his folk's 16 acre parcel. He would have 33 ft on the deeded 33 ft that Tracy Henry has given for Xerxes Ave. He would use Tracy Henry's driveway. Board will review and notify Mr Monens.

Chris Mangroo – 23155 Platue Dr – Needs a 10 ft variance to construct his new septic system that is 140 ft from a natural wetland. There is no alternative. Motion by Mohn to grant the variance. Seconded by Silverness, motion passed, all in favor.

Sheriff's Report:

Max Tess was introduced as a new deputy. There has been 91 incidents in the Township during May.

Officers:

Elko New Market Planning Commission – Motion by Huntington to appoint Larson to represent the Township on the City Planning Commission. Seconded by Larson, motion passed, all in favor.

Park – need wood chips removed from the disc golf course holes and replaced with clean chips. Playground equipment needs to be inspected, B Tilseth will do. Need bridges for the trail where it crosses water.

News Letter – Motion by Larson to have a newsletter constructed and available by 8/1/16. Motion died, no second.

Public Works:

Black top roads – all pot holes have been repaired.

Dust control – all roads were coated with a 12 ft application down the middle of the road.

Draft design for 230<sup>th</sup> road improvement is complete

Motion by Mohn to advertise for bids on Phase C project on 230<sup>th</sup> St. Seconded by Silverness, motion passed, all in favor.

Motion by Popovich to award contract to Rud Construction for drainage improvements, 230<sup>th</sup> Street, phase B. in the amount of \$33,950.00 as recommended by the Township Engineer at the May 3, 2016 meeting.

Seconded by Larson, motion passed, all in favor.

Motion by Huntington to post and publish ordinance 2016-004, regulating placement of obstructions within the Township's right of way. Seconded by Popovich, motion passed, all in favor.

Reports:

Dupont sewer project – open cut or boring not decided. If Dupont Ave is to be improved during the sewer project, the Township would most likely need to contribute.

Motion by Mohn for the Township Engineer (SEH) to be involved with the City in the design and construction of the project. Seconded by Silverness, motion passed, all in favor.

Possible development of Town Houses at the corner of Cty Rd 2 & Cty Rd 91.

Frame reported on the Legal seminar he attended – upgrading a road from gravel to blacktop will justify an assessment of 40 % of the cost to residents due to their increased property values.

Bidders on contracts have to have the proper bid forms along with the bid. Township should get property owners to take responsibility if they have monuments or other fixtures in the road right of way.

Motion by Huntington to review claims. Seconded by Mohn, motion passed, all in favor.

Motion by Popovich to pay claims. Seconded by Huntington, motion passed, all in favor.

Motion by Mohn to adjourn at 10:05 PM. Seconded by Popovich, motion passed, all in favor.

Approve:

A handwritten signature in blue ink that reads "S. Michael Harte" followed by a flourish.

Chair

Clerk

## June 7, 16 Claims

Claims:

7333	\$	208.59	E C M Publishing Inc – Public Notice
7334	\$	604.50	Suel Printing – Public Notice
7335	\$	7,485.37	Kraemer Mining & Materials - Gravel
7336	\$	2,950.00	Outdoor Inovations – Lawn mowing
7337	\$	296.42	Lakeville Sanitation – Hall dumpster, roadside trash
7338	\$	70.72	Mn Energy Resources – Hall heat
7339	\$	84.27	Dakota Electric – Woodland Ridge lights
7340	\$	85.58	Trans-Alarm – Hall security
7341	\$	459.32	Integra – Hall telephone (2 mo)
7342	\$	95.00	Town & Country Septic – Park satalite
7343	\$	270.82	M V E C – Electricity, Hall 247.95, Park 22.87
7344	\$	100.00	Mn Assc of Twspes – Short Course, training
7345	\$	41,179.17	Environtech – Dust coating
7346	\$	21,867.70	Northwest Asphalt – Pot hole patching
7347	\$	3,790.00	Braun Intertec – Soil borings, 230 <sup>th</sup> St
7348	\$	33,781.05	Scott County – Assessment fee & ballot printing
7349	\$	1,000.00	Gerold Bros Constr – Rerturn park fee
7350	\$	64,018.98	Rud Constr – Grading & road repair
7351	\$	32.12	LeRoy Clausen – Expenses
7352	\$	94.90	David Frame - Expenses
	\$	3,346.01	Total Administration
7353			Administration
7354			Administration
7355			Administration
7356			Administration
7357			Administration
7358			Administration
7359			Administration
7360	\$	85.74	Merry Maids – Hall cleaning

Total claims      \$ 181 ,906.26