

## ***New Market Township***

Regular Monthly Meeting  
July 12, 2016

Chair called the meeting to order at 6:35 PM.

Members Present: Huntington, Larson, Popovich, Mohn, Silverness, Frame, and Clausen,

Pledge of Allegiance

Agenda:

Motion by Silverness to remove the Treasurer's report from the consent agenda. Seconded by Mohn, motion passed, all in favor.

Motion by Larson to approve the minutes of June 7, 2016 public hearing. Seconded by Silverness, motion passed, all in favor.

Motion by Larson to approve the June 7, 2016 regular meeting minutes. Seconded by Mohn, motion passed, all in favor.

Public Commentary:

Richard Schlieht – 230<sup>th</sup> St E – Informing the Township the neighbors will be having a block party on the cul-de-sac at the end of 230<sup>th</sup> St on Neighborhood Night Out. Mr Schlieht will notify the Scott County Sheriff.

Guy Wilts – 240<sup>th</sup> St – Reporting there is no gravel on the road. Road turns to mud when it rains. Road Supervisor will investigate.

Old Business:

Jaguar Communications – Jaguar has agreed to \$400.00 per month rent for the building on the Township property. Five year lease with a 3% annual escalation and they have agreed to better landscaping of the area surrounding the building.

Motion by Huntington to approve the lease. Seconded by Popovich, motion passed, all in favor.

Motion by Huntington to have the rent money for the Jaguar building to be placed in the Park Fund. Seconded by Larson, motion passed, all in favor.

Traditions – Developers Agreement has been approved. Township received \$10,000.00 escrow money to cover on going expenses, \$50,600.00 for AUAR payment to be used to construct future roads in the Township to serve the development, and \$35,000.00 for trails and docks for the outlot. S E H Engineering proposes an estimated \$60,000.00 cost to provide on site engineering support for the development. Township Engineer recommends approval of the proposal.

Motion by Mohn to approve hiring S E H Engineering. Seconded By Popovich, motion passed, all in favor.

Boulder Heights Annexation – K J Walk is the Developer, 275<sup>th</sup> St will be upgraded with black top from the Development to County Road 91. 275<sup>th</sup> St will stay a Township road. Any agreements made in The Joint Powers Agreement applies to this annexation only and will not be used as a pattern for other annexations. The Township will be reimbursed with an annual payment of \$1400.00 per year for five years to replace lost taxes. Township will also receive a one time payment of \$3000.00. Township Attorney recommends approval of the Orderly Annexation Agreement, Joint Powers Agreement, and Memo of Understanding. Motion by Huntington to approve the OAA, JPA, and Memo of Understanding.

Seconded by Mohn, motion passed, all in favor.

New Business:

Harvest Meadows – Requesting approval of final plat and easement vacation. The present easement inadvertently covers the complete lot. Vacating all portions that do not need an easement. Motion by Huntington to approve the vacation. Seconded by Popovich, motion passed, all in favor. Motion by Popovich to approve the final plat. Seconded by Larson, motion passed, all in favor. Harvest Meadows is supplying a \$5,000.00 escrow.

242<sup>nd</sup> Court easement – Judy Zwirtz and Charles Friedges requesting a portion of the easement covering The Zwirtz property be vacated. A corner of the garage sits on the easement and the seasonal porch attached to the house is overhanging the easement. Ms Zwirtz may not be able to sell the property with the present easement. Township Engineer recommends the easement not be approved due to the Township wouldnot have access if needed. Township attorney recommends no approval. Motion by Mohn to have the Township Attorney draw up an encroachment agreement to satisfy the loan company. Seconded by Popovich, motion passed, all in favor.

Approval of Election Judges – Motion by Silverness to approve J Muscato, S Thomas, and D Frame for the August 9 primary election.

Supervisors:

Jaguar requesting permits for working in the right of way at Forest Ridge and Plateau Dr.

M V E C wants to be covered by Great River Energy permit for working on 250<sup>th</sup> St. They are getting permits for individual households.

Bids were opened on June 30 for 230<sup>th</sup> St road improvement Phase “C”. Rud Constr was the low bid at \$152,993.00. Township Engineer recommends acceptance of the Rud bid. Motion by Larson to approve the Rud Constr bid. Seconded by Silverness, motion passed, all in favor.

Rud Constr is requesting payment for completion of Phase “B” work on 230<sup>th</sup> St. Motion by Popovich to pay Rud Constr \$28,279,22, seconded by Huntington, motion passed, all in favor.

Asphalt Services quoted \$4,930.00 to seal coat and stripe the Town Hall parking lot. Motion by Mohn to hire Asphalt Services, Seconded by Popovich, motion passed, all in favor.

Motion by Huntington authorize up to \$3,000.00 to have the cement repaired on the entrance doors to both the upstairs and downstairs of the Town Hall. Seconded by Popovich, motion passed, all in favor.

Motion by Huntington to advertise for bids on 250<sup>th</sup> St Phase “A”. Texas to Dakota ditch work and culvert replacement. Seconded by Larson, motion passed, all in favor.

Bruce Friedges has field tile tied into the City sewer system with the City’s approval.

Traffic counters have been placed on various roads in the Township.

Supervisor reports on City Planning Commission – Township will work with the County on allowing small mother-in-law homes. Southwest corner of Cty Rd 2 & Cty Rd 91 may get low income homes.

Southeast corner of 2 & 91 may get a gas station, small grocery store and office space.

Motion by Huntington to approve the Treasurer's report. Seconded by Larson, motion passed, All in favor.

Motion by Huntington to review claims. Seconded by Mohn, motion passed, all in favor.

Motion by Popovich to pay claims. Seconded by Huntington, motion passed, all in favor.

Motion by Mohn to adjourn at 9:30 PM. Seconded by Popovich, motion passed, all in favor.

Approve:

Chair

Clerk

## July 12, 16 Claims

Claims:

7361	\$ 1648.19	U S Treasury – 2 <sup>nd</sup> qtr FICA
<b>7362</b>	\$ 184.26	P E R A – 2 <sup>nd</sup> qtr PERA
7363	\$ 540.25	Suel Printing – Public notice
7364	\$ 467.17	E C M Publishers – Public notice
7365	\$ 15,334.40	S E H Engineering – Engineering service
7366	\$ 12,011.21	Mn Energy Resources – Hall heat
7367	\$ 10,166.25	Dakota Electric – Woodland Ridge lights
7368	\$ 21,826.36	Environtec – Dust coating
7369	\$ 839.00	One Hour Heating – Air condition repair
7370	\$ 95.00	Town & Country Septic – Park satalite
7371	\$ 1,095.00	Kraimer Mining - Gravel
7372	\$ 228.19	M V E C – Hall and Park electric
7373	\$ 87.23	Dakota Electric – Woodland Ridge lights
7374	\$ 47,500.00	Abdo, Eick & Meyers – Township audit
7375	\$ 23.06	Mn Energy Resources – Hall heat
7376	\$ 229.86	Integra – Hall telephone
7377	\$ 14.04	Lakeville Sanitation – Hall dumpster
7378	\$ 2,400.00	Outdoor Inovations – Trimming, mowing
7379	\$ 1,145.00	Braun Intertec - Borings
7380	\$ 1,714.26	Northwest Asphalt – Pavement patching
7381	\$ 46.78	All Flags - Hall flag
7382	\$ 29,066.72	Rud Constr – Grading and 230 <sup>th</sup> project
7383	\$ 50.00	Mn Assc of Twsp – Summer short course
7384	\$ 85.74	Merry Maids - Hall cleaning
7385	\$ 125.04	LeRoy Clausen – Expenses
7386	\$ 61.19	David Frame - Expenses
	\$ 3345.27	Total Administration
7387	\$	Administration
7388	\$	Administration
7389	\$	Administration
7390	\$	Administration
7391	\$	Administration
7392	\$	Administration
7393	\$	Administration

Total claims      \$ 107,779.97