

New Market Township

August 1, 2017

Regular Monthly Meeting

Chair called the meeting to order at 6:30PM.

Pledge of Allegiance

Members Present:

Silverness, Mohn, Popovich, Anderson. Quast, Frame, and Clausen. Also present B. Ruppe, C. Mckenzie.

Agenda:

Motion by Silverness to approve the agenda,. Seconded by Mohn, motion passed, all in favor.

Approve the July 11,2017 Assessment Hearing minutes – Motion by Popovich to table the approval until the Aug 10 meeting. Seconded by Mohn, motion passed, all in favor.

Approve the July 11, 2017 Regular Meeting minutes – Motion by Popovich to table the approval until the Aug 10 meeting. Seconded by Mohn, motion passed, all in favor.

Tom Wolf – County Commissioner

Continuing discussion on turn lanes with County and Township officials. A development of ten lots or more will require a turn lane. The County is in the process of turning County roads back to the Townships. None are scheduled for New Market.

Public Commentary:

Mike Huntington – 230th St- Suggested the Board become familiar with all of the County programs and how they relate to the Township.

Old Business:

Abdo, Eick, and Meyers – comments on the 2016 audit report – no problems with the audit, suggested the Township work on documenting procedures, creating policies, and adopt a budget for 2017.

Set back variance on 235th St – The Gillettes were denied on their request for a set-back variance. Motion by Mohn to return the remainder of their escrow account. Seconded by Silverness, motion passed, all in favor.

Road and Bridge:

2018 Bituminous Street Reconstruction Project

Feasibility Study has been completed on Wagon Wheel Trail and Livery Lane area. The report will be presented to the Board for approval on the August 10, 2017 meeting. Improvement hearing date will be set at the August 10, 2017 meeting. Plan is to do the reconstruction in conjunction with Credit River's reconstruction for cost savings and single contractor.

2017 Gravel Road Improvement Project

(Penn Ave, Logan Way, Logan Ave, and 234th St off Logan Way).

Also completing 250th St from Dakota Ave to Natchez.

Had a neighborhood Open House June 22, 2017. Attended by approximately twenty residents. They were all in favor of the project. Bids are due 8-8-2017.

Motion by Popovich to have a special meeting on 8-10-2017 6:30 PM to review and possibly award a contract for the Gravel Road Improvement Project, Seconded by Silverness, motion passed, all in favor.

Bidding schedule is:

Schedule A – 250th Street, between Jonquil Ave and Texas Ave

Schedule B – 250th Street, between Dakota Ave and Natchez Ave

Schedule C – Penn Ave, between 225th Street and Logan Way

Schedule D – between 245th Street and Logan Way

Schedule E – Logan Way, between Logan Ave and the cul-de-sac at the east end of Logan Way

Schedule F – 234th Street, west of Logan Way

Maintenance:

Road grading has been done for the first time since dust coating was applied. The most traveled roads and the intersections were graded.

Culvert Repairs – replaced culvert on 275th Street

Tree Trimming – Contractor (Tree Trust) will begin on Aug 7 for the remaining 2017 budgeted tree work

Reports:

Policies – should Attorney fees and Engineering fees charged for R/B work be charged to the R/B fund or just the actual contractor's cost? Motion by Popovich to put all charges for road work in the R/B fund and have an account under R&B for Attorney fees and Engineering fees. Seconded by Anderson, motion passed, all in favor.

Policy on Town Aid – Motion by Popovich to put Town Aid in the General fund. Motion failed, no second.

Motion by Mohn to have a Board member determine what policies are needed and present to the Board on the next meeting. Seconded by Popovich, motion passed, all in favor.

Scott County 2040 Comp Plan – Township would like to see a smaller Urban Expansion Area, something less than one house per forty acres

Motion by Mohn to review claims. Seconded by Silverness, motion passed, all in favor.

Motion by Popovich to pay claims. Seconded by Anderson, motion passed, all in favor.

Motion by Anderson to continue the meeting at 6:30 PM August 10, 2017. Seconded by Silverness, motion passed, all in favor

Approve:

Chair



Clerk



Aug 1, 17 Claims

Claims:

7723	\$ 17,092.22	AE2S Engineering – Engineering se
7724	\$ 3,828.75	Couri&Ruppe – Attorney fee
7725	\$ 19.29	Mn Energy Resources – Hall heat
7726	\$ 333.75	Suel Printing – Legal notice
7727	\$ 306.97	M V E C – Hall & Park electricity
7728	\$ 82.55	Dakota Electric – Woodland Ridge lights
7729	\$ 74.00	Victor Lundeen Co – Minutes book
7730	\$ 105.00	Town & Country Septic – Park satalite
7731	\$ 1,037.00	A-1 Landscapes – Hall & Patk mowing
7732	\$ 7,600.00	Tree Trust – Tree trimming
7733	\$ 980.00	Goliath Hydro – Clean tile line
7734	\$ 2,853.25	Cllaborative Planning – 2040 Comp plan
7735	\$ 85.74	Merry Maids – Hall cleaning
7736	\$ 4,997.77	Rud Construction – Culvert replacement
7737	\$ 7,315.39	Rud Construction – Final pay, 230 th and 250 th
7738	\$ 30.60	LeRoy Clausen - Expenses
7739	\$ 121.25	Michael Gillette - Escrow return
	\$ 2,943.93	Total Administration
7740		Administration
7741		Administration
7742		Administration
7743		Administration
7744		Administration
7745		Administration
7746		Administration

Total claims \$49,806.46