

New Market Township

Special Meeting – A working meeting with the Township Attorney to develop an Assessment Policy.

November 20, 2018

Chair called the meeting to order at 5:00 PM

Members Present: Quast, Anderson, DuSold, Krueger, Schultz and Clausen

Also present were Township Engineer – K. Renneke and Township Attorney – J. Hill via phone.

Pledge of Allegiance

The Board would like to have a written policy regarding assessments that provides a guide to property owners and the Board. It provides consistency and can provide protection for the Town Board's actions. Policy can be by Resolution or Ordinance. A policy by resolution is more flexible and can be modified. Variations of the policy by ordinance could be a violation.

Special assessments can be used for other projects besides roads, but all assessments have to be a benefit to the people being assessed. Assessment percentage should be a reasonable amount, but has to be at least twenty per cent. Policy should state how the assessments will be applied (per lot, road frontage, corner lots and irregular lots). Also if adjoining or connecting streets should be assessed. Should the Town Board allow deferment of payment of undeveloped property or old age.

The Township Attorney will prepare the policy and will be presented to the Board for approval.

Motion by Quast to adjourn the special meeting at 6:25 PM. Seconded by Anderson, motion passed, all in favor.

Approved:

Chairman

Clerk