



June 23, 2017

Leroy Clausen  
Township Clerk  
New Market Township  
8950 230<sup>th</sup> St E  
Lakeville, MN 55044

**Re: New Market Township – Gravel Road and Ditch Improvement Project Open House Summary**

Dear Leroy,

The Township held a Neighborhood Open House on Thursday, June 22<sup>nd</sup> from 5:30 to 7:30 pm at the Town Hall to introduce the gravel road and ditch improvement capital project areas to the neighborhood.

These areas are:

- 250<sup>th</sup> St, from Jonquil Ave to Texas Ave (CR 27)
- 250<sup>th</sup> St, from Dakota Ave to Natchez Ave (CR 91)
- Logan Way, Logan Ave, 234<sup>th</sup> Ave and Penn Ave between 245<sup>th</sup> St (CR 62) and CR 29.

The Township is involving the public and increasing transparency of these project. The intent was for an informal discussion with residents, allowing their input on the upcoming street project. A short presentation was given with a follow-up Question and Answer session.

Improvements noted on the graphics were identified at a very high level, allowing conversation to start and hear the resident's thoughts on the project. Their comments were noted directly on the graphics. The design will develop in detail and further resident communications will be available when we are able.

#### **Format**

Engineering drawings of the project were displayed in the Town Hall on tables for people to find their property. The Hall had tables setup in a horse shoe shape for people to see all the project at once. Plan notes were done in plain English for clarity, and every Board and staff member had a marker to write attendees comments directly on the drawings.

#### **Participation**

The night was well attended. Those who came are:

- 17 households signed in.
- The unofficial head count from observation estimates 25 to 30 non Board members.
- Two Board Members of Popovich and Mohn.
- Town Engineer, Chris McKenzie of AE2S.

All but one property owner resided in the project neighborhoods.

Leroy Clausen

## **New Market Township – Gravel Road and Ditch Improvement Project Open House Summary**

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### **Comments**

People provided comments throughout the evening regarding the project. Omitting names for privacy, the comments and concerns, in no particular order, can be found below:

- Residents were mostly in favor of the project
- Comments were noted about specific improvements they want to see done
- No opposition to trimming trees and brush or introducing new ditches was heard.
- A few questions regarding access during construction were answered.
- A few drainage concerns people had were addressed
- Residents commended the project process and having clear communications.

### **Next Steps**

The upcoming steps in the project are as follows:

- August 8 – Bid Opening
- August 10 – Special Board Meeting for Board to Consider Award of the Construction Contract to the apparent low bid contractor.
  - Construction can occur any time after the Award.

### **Conclusion**

Overall, the Board and engineering staff were satisfied with the participation of the residents. The mood was optimistic and accepting of the project.

Submitted in Service,



**AE2S**

Christopher McKenzie  
Project Manager

